

Amendments to the Claims:

The following listing of claims will replace all prior versions, and listings, of claims in the application:

1. (Currently Amended) An instruction form retrieval apparatus comprising:
 - a storage part that stores user information and information on an instruction form management apparatus that is connected to the instruction form retrieval apparatus via a network and is holding ~~an~~ a selectable instruction form accessible to a user based on user access rights, wherein the instruction form is generated in advance, the instruction form and the user information, being associated with each ~~other~~ other, wherein the instruction form includes instructions to perform at least one of faxing, scanning and printing files;
 - a reception part that receives information on a user;
 - a retrieval part that retrieves the instruction form accessible to the user from the instruction form management apparatus based on the received information on the user; and
 - an output part that outputs information on the retrieved instruction form to allow the user to instruct performing a process indicated in the instruction form to one or more instruction form execution apparatuses connected to the instruction form retrieval apparatus via the network.
2. (Previously Presented) The instruction form retrieval apparatus according to claim 1, wherein the output part outputs the information on the retrieved instruction form to the instruction form execution apparatus used by the user.
3. (Previously Presented) The instruction form retrieval apparatus according to claim 1, wherein the output part outputs the information on the retrieved instruction form to a terminal used by the user.
4. (Previously Presented) The instruction form retrieval apparatus according to claim 1, wherein the output part outputs a command to the instruction form management

apparatus to transmit the instruction form accessible to the user to the instruction form execution apparatus used by the user, based on the information on the retrieved instruction form.

5. (Previously Presented) The instruction form retrieval apparatus according to claim 1, wherein the output part outputs a command to the instruction form management apparatus to transmit the instruction form accessible to the user to a terminal used by the user, based on the information on the retrieved instruction form.

6. (Previously Presented) The instruction form retrieval apparatus according to claim 1, wherein the outputted information on the retrieved instruction form is information on the instruction form management apparatus holding the instruction form.

7. (Previously Presented) The instruction form retrieval apparatus according to claim 1, wherein the outputted information on the retrieved instruction form includes information to identify the instruction form.

8. (Original) The instruction form retrieval apparatus according to claim 1, wherein user authentication is performed using the information on the user.

9. (Previously Presented) The instruction form retrieval apparatus according to claim 1, further comprising a display information generation part that generates information to display the information on the retrieved instruction form.

10. (Currently Amended) An instruction form management system comprising:
an instruction form retrieval apparatus;
at least one instruction form execution apparatus; and
at least one instruction form management apparatus,
wherein the instruction form retrieval apparatus comprises:
a storage part that stores user information and information on an instruction form management apparatus that is connected to the instruction form retrieval apparatus via a

network and is holding ~~an~~ a selectable instruction form accessible to the user based on user access rights, wherein the instruction form is generated in advance, the instruction form and the user information being associated with each other wherein the instruction form includes instructions to perform at least one of faxing, scanning and printing files;

a reception part that receives information on a user;

a retrieval part that retrieves the instruction form accessible to the user from the instruction form management apparatus based on the received information on the user; and

an output part that outputs information on the retrieved instruction form to allow the user to instruct performing a process indicated in the instruction form to one or more instruction form execution-apparatuses apparatus connected to the instruction form retrieval apparatus via the network.

11. (Currently Amended) An instruction form execution apparatus comprising:

an attachment part that attaches a storage medium, which is unique to a predetermined user, holding information on a plurality of instruction form management apparatuses holding ~~an~~ a selectable instruction form accessible to the user based on user access rights, wherein the instruction form is generated in advance, wherein the instruction form includes instructions to perform at least one of faxing, scanning and printing files;

an input part that inputs the instruction form accessible to the user from two or more of the instruction form management apparatuses, based on the information on the instruction form management apparatus; and

an execution part that executes a plurality of processing instructions indicated in the input instruction form.

12. (Currently Amended) An instruction form management system comprising:

at least one instruction form execution apparatus;

a storage medium attached to the instruction form execution apparatus; and

plural instruction form management apparatuses,
wherein the at least one instruction form execution apparatus comprises:
an attachment part that attaches a storage medium, which is unique to a
predetermined user, holding information on each of the instruction form management
apparatuses holding an a selectable instruction form accessible to the user based on user
access rights, wherein the instruction form is generated in advance wherein the instruction
form includes instructions to perform at least one of faxing, scanning and printing files;
an input part that inputs the instruction form accessible to the user from each
of the instruction form management apparatuses, based on the information on each instruction
form management apparatus; and
an execution part that executes one or more processing instructions indicated
in the input instruction form.

13. (Currently Amended) An instruction form retrieval method comprising:
storing user information and information on an instruction form management
apparatus holding an a selectable instruction form accessible to a user based on user access
rights, wherein the instruction form is generated in advance, the instruction form and the user
information being associated with each other wherein the instruction form includes
instructions to perform at least one of faxing, scanning and printing files;
receiving information on a user;
retrieving the instruction form accessible to the user from the instruction form
management apparatus via a network based on the received information on the user; and
outputting information on the retrieved instruction form to allow the user to
instruct performing a process indicated in the instruction form to one or more instruction form
execution-apparatuses apparatus.

14. (Previously Presented) The instruction form retrieval method according to claim 13, wherein the information on the retrieved instruction form is outputted to the instruction form execution apparatus used by the user.

15. (Previously Presented) The instruction form retrieval method according to claim 13, further comprising outputting a command to the instruction form management apparatus to transmit the instruction form accessible to the user to the instruction form execution apparatus used by the user, based on the information on the retrieved instruction form.

16. (Currently Amended) An instruction form execution apparatus comprising:
a storage part that stores user information and information on a plurality of instruction form management apparatus each holding an a selectable instruction form accessible to the user based on user access rights, wherein the instruction form is generated in advance, associated with each other wherein the instruction form includes instructions to perform at least one of faxing, scanning and printing files;
an input part that inputs the information on the user to execute processing instructions indicated in instruction forms;
a retrieval part that retrieves information on the instruction form management apparatus holding the instruction forms accessible to the user based on the information on the user inputted by the input part; and
a processing part that executes the processing instructions based on the instruction forms accessible to the user retrieved by the retrieval part.

17. (Currently Amended) An instruction form execution apparatus comprising:
an attachment part that attaches a storage medium that stores an a selectable instruction form that includes processing instructions accessible to a user based on user access

rights, wherein the instruction form is generated in advance wherein the instruction form includes instructions to perform at least one of faxing, scanning and printing files; and a processing part that executes the processing instructions based on the instruction form to process information not stored in the storage medium.